**Warren County Public Schools**
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OFFICE OF THE
SUPERINTENDENT

September 3, 2020

Warren County Families,

I hope everyone is well and you are as excited as we are to return to learning with our children.  As you are aware, a tremendous amount of thought, time, and planning have gone into our reopening plan.  We have worked very closely with the Virginia Department of Health (VDH) and the Virginia Department of Education (VDOE) in the development of our plan.

Warren County Schools will open on Tuesday, September 8, 2020, with a hybrid schedule.  Your child's school should have contacted you about the start of the school year.  Additionally, there are a couple of topics that I would like to discuss with you as we prepare for next week.

Each school will follow VDH guidance with mitigation strategies as students arrive.  Please have patience with the staff as we again work our way through a process that may add additional time to your drop off and pick up. The bus schedule will be impacted as well.  Please remember to go over the screening questions with your child before you send him/her to school.  Your support and consistent screening of your child will help determine the safety of our schools and the length of time schools will remain open.

This school year is not like the end of last year.  Students are required to be present throughout the week and to stay on track with assignments as work will be graded. Please review all of the expectations for both the hybrid and virtual models.

**Elementary**

1.  Virtual lessons will be approximately 10 to 20 minutes in length, depending on grade level.

*"The Trek To Excellence Takes Everyone"*

2. Live instruction is required for reading and math on Monday, Tuesday, Thursday, and Friday. Wednesday's instruction for reading and math will be asynchronous. Daily instruction is also required for science or social studies; a combination of synchronous and asynchronous instruction will be used for science and social studies.
3. Teachers will log on for the Google Meet at least 5 minutes before instruction is scheduled to begin.
4. Teachers are expected to provide at least one graded assignment per course per week.

## Middle School

1. Students will have set times posted by their school to log on. Students should sign in within the first 5 minutes of the start of class.
2. Virtual lessons will be approximately 15 to 25 minutes in length and teachers will be available online for the remainder of the class period for student support.
3. Teachers will be available daily for remediation/intervention with students.
4. Teachers will take at least 2 grades per week per course.

## High School

1. Students will have set times posted by their school to log on. Students should sign in within the first 5 minutes of the start of class.
2. Virtual lessons will be approximately 20 to 30 minutes in length and teachers will be available online for the remainder of the class period for student support.
3. Teachers will take at least 2 grades per week per course.

## Virtual Etiquette

As a virtual learner, there are additional rules and expectations regarding online etiquette in order to protect all students and all staff members. Access to remote learning must be used in a responsible, safe, efficient, ethical, and legal manner.

➢ Students are responsible for good behavior on the school computer network, just as they are in a classroom or a school hallway. Always use a

computer in a way that shows consideration and respect. It is not acceptable to use obscene, profane, threatening, or disrespectful language.
- Report to the session properly dressed for class following Warren County Public Schools' Dress Code.
- Remote Learning correspondence is not private. Never say, write, or record anything that will earn you a consequence.
- A student must maintain visibility or have consistent interaction during the virtual lesson unless extenuating circumstances exist.
- Students must remain in communication with the teacher and class at all times.
- As expected of any class interaction, participants are to treat each other with courtesy and respect.
- Offensive or inappropriate language is not to be used in any form of communication. This extends to emails, discussion postings, comments, and submitted assignments.
- Use of any profanity - written, drawn, displayed or spoken - during a class is unacceptable.
- Taking screenshots or screen recordings of virtual classrooms without the explicit permission from the teacher and class members is unacceptable.
- Individual teacher expectations for class are to be followed.
- Students in violation of virtual etiquette are subject to disciplinary actions.

We look forward to seeing everyone, either in-person or virtually, on Tuesday.


Have a great weekend!

Chris Ballenger, Ed.D.
Superintendent